

CERTIFICATE COURSE IN ENGLISH

Objectives

- To introduce the students to the conceptual framework of English language.
- To enable students to comprehend, and apply the knowledge of grammar, to analyse and synthesize various components of language, in a given context.
- To familiarize the students to the phonemic nature and system of English language.
- To develop skills of logical thinking and organizing ideas as a coherent whole.

Paper I : Three hours written examination M.M. 70

Paper II : One Practical examination M.M. 30

Paper I – Written examination

1. Comprehension: For developing the skill of comprehension, stress will be laid on practical exercises based on graded passages or standard Modern English Prose. Students will be taught to distinguish different uses of language and to properly understand the unabated assumption, preposition, interfaces and implications.

:To develop the art of précis writing candidates will be taught how to compress both words & ideas such Skills as ellipsis, use of correct vocabulary, use of shorter constructions, generalization, selection and rejection of facts/ ideas will be taught.

2. Written Communication: (Letter writing, paragraph writing, report writing)

: All aspects of letter writing involving the essentials of a good letter i.e. clarity, brevity and accuracy in communication, and the formal layout i.e. ways of writing the address, dates, salutation, etc.

: The students will be acquainted with the different kinds of report writing involving narration, description, evaluation, etc.

: Under paragraph writing students will be taught how to organize and present their ideas in well-connected and meaningful combinations for developing this skill intra and inter group relatedness, cohesion, use of cohesion devices, coherence, ways of starting the topic, ways of developing the topic, theme etc. will be stressed.

3. Grammar and Usage

: This will include basic sentences. Sentences beginning with “ There” and “ It” conditional clauses, Noun, Adjectival and Adverbial Clauses, Tenses, Articles, Phrasal Verbs, Prepositional Phrases, Reported Speech and Passive Voice. Intensive practice in the use of these items will be given through work-book and exercises prepared by the teacher. No lectures on the theoretical aspects of these items will be delivered.

4. Vocabulary :

: Word formation, synonyms, antonyms, one-word substitutes, Pairs of words, words often misused or confused and idiomatic expressions, etc.

5. Spoken English :

(a) English Sounds R.P.Vowels, Diphthongs and Consonants

(b) Word accent

(c) Phonetic transcription

(d) Intonation Pattern

(e) Listening (Through Language Laboratory)

i. Understanding short conversations

ii. Understanding instructions

iii. Understanding Indian and foreign news broadcasts

(f) Speaking :

i. Giving directions

ii. Greetings, introductions, leave taking

iii. Expressing personal feeling: agreement and disagreement, likes and dislikes, happiness, regret, gratitude, worry, anger, annoyance, etc.

iv. Talking about vocations and professions

- v. Selected situations
- vi. Debating : current controversial issues

Books Recommended:

- Thomson & Martinet. *A Practical English Grammar*. OUP 1986.
- Das. B.J. & David. *Remedial Course in English for college Book-II*. OUP, 1981.
- Sethi J.S., P.V.Dhamija. *A course in Phonetics & Spoken English*. Prentice Hall of India, 2006.
- Bhaskar & Prabhu, N.S.. *English through Reading*. Macmilan 1975.
- Pink M.A. & S.E. Thomas. *English Grammar, Composition & Correspondence* Casseli, 1981.
- Jones, Daniel: *English Pronouncing Dictionary* ELBS, Revised by A.C. Gibson

Outcomes

- An understanding of the conceptual framework of English language, its functional aspects and the analysis thereof.
- Skill for comprehension and summarizing the ideas after comparing and analysing.
- Understanding of the phonemic system and RP sounds and improvisation of standard pronunciation.
- Ability to express ideas on a given theme in a cohesive manner.